



RM OF MARTIN NO 122

Minutes of the Regular Meeting of the Council of the Rural Municipality of Martin No 122 held on Wednesday, April 17, 2024 in the RM Council Chambers located at 602 Main Street in Moosomin, Saskatchewan.

Present:	Reeve	Garry Bonkowski
	Councillor Division 1	Ken Smith
	Councillor Division 2	Jason McDougall
	Councillor Division 3	Peter Currie
	Councillor Division 4	Hal Garrett
	Councillor Division 5	Ray Donald
	Councillor Division 6	Gerald Flaman
	Chief Administrative Officer	Cheryl Barrett

Reeve Bonkowski called the meeting to order at 8:00 am.

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|--------|-----------------------|---|----------------|
| 24-091 | Minutes | <i>Flaman:</i> That Council will dispense with the reading of minutes of the Regular Meeting of Council held on March 20, 2024 and approve them as distributed/printed. | CARRIED |
| 24-092 | Financial Statement | <i>Donald:</i> That the Statement of Financial Activities and Bank Reconciliation for March 2024 be accepted as presented. | CARRIED |
| 24-093 | Accounts for Approval | <i>Smith:</i> That the list of Accounts for Approval, as attached to and forming part of these minutes, covering Direct Payroll Deposits, Electronic Funds Transfer Payment Numbers 473 to 484, Internet Bill Payments, Conexus Credit Union Cheque Numbers 001426 to 001427, in the amount of \$91,446.84 be approved for payment. | CARRIED |
| 24-094 | Cancel Cheque | <i>Garrett:</i> That cheque number 1426 in the amount of \$300 be cancelled and re-issued once the removal of beavers have been verified. | CARRIED |
| 24-095 | Correspondence | <i>Bonkowski:</i> That the correspondence as listed on the agenda, having been read and dealt with, be filed. | CARRIED |

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24-096 SMHI Hail Withdrawal *McDougall:* That the Municipality approve the List of Applications for Withdrawal of Land from the Hail Roll as prepared by Saskatchewan Municipal Hail Insurance Association (SMHI) on March 31, 2024.
CARRIED

Delegation – Jessica Tremblay and Bob Neufeld from Ducks Unlimited attended from 10:10 to 10:40 am to discuss programs that Ducks Unlimited has for farmers.

24-097 Purchase of Gravel *Currie:* That the Municipality purchase 10,000 cubic yards of crushed gravel from Ken Woods for \$16/cubic yard and the gravel will be piled on Woods Gravel Pit site until we are able to use it up.
CARRIED

24-098 Sklar Pipe *Garrett:* That the Municipality charge \$10/foot for any Sklar Pipe that we sell to ratepayers.
CARRIED

Delegation – Steven Donald from APAS attended from 11:00 to 11:11 am to discuss what APAS has been up to the past year.

24-099 Potash Tax Sharing *Bonkowski:* That the Municipality acknowledges receipt of the Potash Tax 2023 Audited Financial Statement.
CARRIED

24-100 SMHI Financial Stmt *Garrett:* That the Municipality acknowledges receipt of the Saskatchewan Municipal Hail’s 2023 Audited Financial Statement.
CARRIED

24-101 Education Property Tax *Donald:* That the Municipality acknowledge the Education Property Mill Rates, as set by the Province of Saskatchewan, for each property class for 2024 as follows:

Agricultural Property	1.42 Mills
Residential Property	4.54 Mills
Commerical/Industrial Property	6.86 Mills
Resource Property	9.88 Mills

CARRIED

24-102 Summer Hours *Bonkowski:* That for the 2024 year, that the RM of Martin Administration Office be closed on Fridays from May 1st until after the September long weekend (September 1) and further that the Chief Administrative Officer will use either her Earned Day Off (EDO) or Vacation Days for the Friday hours. Summer Office Hours will be 8:00 am to Noon and 1:00 to 4:00pm – Monday through Thursday.

CARRIED

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- 24-103 SiteDocs Program *Smith:* That the Municipality implement the use of SiteDocs for all municipal employees and that the Chief Administrative Officer be authorized to pay Invoice SD-CB-20562 in the amount of \$2,252.25 (including taxes).
CARRIED
- 24-104 Signage Dept Hwys *McDougall:* That the Municipality approve the installation of a *Westwood Land & Cattle* → sign along Highway #1 (in both directions) before the intersection of #1 Highway and Range Road 1324 (at SW 28-14-32-W1) and that all applicable costs will be paid by Westwood Land & Cattle.
CARRIED
- 24-105 Osborne Road *Garrett:* That the Chief Administrative Officer be instructed to send a letter to the owner of South ½ of 12-14-33-W1, regarding Motion 23-122, extending the time to July 15, 2024 for the repair of the road to our specifications.
CARRIED
- 24-106 In-Camera Discussion *Bonkowski:* That Council close the meeting to the public for the purpose of discussing employee matters, as per Part III Section 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act* from 11:50 am to 12:40 pm.
CARRIED
- 24-107 Resume Meeting *Bonkowski:* That the Council resume the Regular Meeting at 12:40 pm.
CARRIED
- 24-108 Employee Resignations *Smith:* That the Council acknowledges receipt of the resignations of Foreman Darcy Jamieson and Maintenance Worker David Osborne effective end of day April 24 and April 22 respectively.
CARRIED

A recorded vote was requested by Reeve Bonkowski for the next motion.

- 24-109 Employee Termination *Bonkowski:* That the Council terminate, with cause, the employment of Maintenance Worker James Selby effective 4:00 pm April 17, 2024.


Reeve Bonkowski - YES
Division 2 Smith – YES
Division 4 Garrett – YES
Division 6 Flaman - YES
Division 1 McDougall – YES
Division 3 Currie – YES
Division 5 Donald – YES

CARRIED UNANIMOUSLY



- 24-110 Shop Locks *McDougall:* That the Chief Administrative Officer make arrangements to change the locks at the Municipal Shop located at 524 3rd Avenue South in Wapella as soon as possible.
CARRIED
- 24-111 Municipal Foreman *Currie:* That effective April 14, 2024 that Maintenance Worker James Greening be promoted to Foreman and that his pay increase to \$87,796.80 per year (\$42.21/hour).
CARRIED
- 24-112 Maint Worker Advertisement *Smith:* That the Chief Administrative Officer be instructed to place an one-week advertisement in The World Spectator for two (2) Permanent Full-Time Maintenance/Equipment Operators.
CARRIED
- 24-113 Adjourn *Smith:* That this meeting be adjourned at 12:40 pm.
CARRIED

Adopted this 08th day of May, 2024



Garry Bonkowski, Reeve



Cheryl Barrett, Chief Administrative Officer

R.M. of Martin
List of Accounts for Approval
Batch: 2024-00031 to 2024-00037

Bank Code - AP - ACCOUNTS PAY.

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
1426	2024-04-17	Darcy Jamieson				
		2024Beaver		10 Beaver various locations	300.00	300.00
1427	2024-04-17	Queen City Overhead Door				
		160960		Overhead Doors service	1,494.06	1,494.06
					Total Computer Cheque:	1,794.06

ONLINE BANKING

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
202403Hail	2024-03-31	Saskatchewan Municipal Hail				
		Mar 2024		March 2024 Hail Remittance	1,821.31	1,821.31
202403MC	2024-03-31	Collabria				
		Mar 2024		Lic for radio, audit,	878.48	878.48
202403MEPP	2024-03-31	MEPP				
		Mar 2024		March 2024 PP 05 & 06	6,491.88	6,491.88
202403SECSD	2024-03-31	South East Cornerstone				
		Mar 2024		March 2024 Remittance	564.81	564.81
202403Source	2024-03-31	Canada Revenue Agency				
		Mar 2024		Mar 2024 PP 05-06 Source Ded R	13,406.98	13,406.98
					Total Online Banking:	23,163.46

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
202404Energy	2024-04-17	Sask Energy				
		Feb08-Mar08/24		Feb 08 - Mar 08 Heat for Shop	954.98	954.98
202404Phone	2024-04-17	SaskTel				
		Mar 19-2024		Mar 19-2024 Shop Internet	56.50	
		Jan 28-2023-02		March 2024 Foreman Cell	91.58	148.08
202404Power	2024-04-17	SaskPower				
		69900896620		Old Shop (517 3rd Ave) Power	64.10	
		99600877676		King Street Power	47.89	
		327300629558		Correction Well SW 2-15-33-1	131.58	
		383400403275		New Shop (524 3rd Ave) Power	528.84	772.41
					Total Automatic Withdrawal:	1,875.47

PROPOSED PAYMENTS

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
PP - 476	Armtec (EFT)				
	6-327229		500, 600,1800 culverts	28,547.40	28,547.40
PP - 474	Beier's Welding (EFT)				
	461561		Mower repair	122.10	
	461565		Mower repair	111.00	233.10
PP - 475	Borderland Co-Operative Ltd (EFT)				
	170736		Fuel for graders	2,511.59	2,511.59
PP - 477	Canadian Pacific Railway (EFT)				
	11156511		Signalized Crossing Contract	403.50	403.50
PP - 473	Cheryl Barrett (EFT)				
	2024 SARM		569km x 0.70 SARM Annual	398.30	398.30
PP - 478	Davidson Truck and Tractor Ltd (EFT)				
	53310		Belly Dump inline lubricator	360.75	360.75
PP - 479	Flaman Sales Ltd (EFT)				
	269149		Mower Repairs	1,239.44	1,239.44
PP - 480	Highway 1 Ag Supply Ltd (EFT)				
	3330		Oil, bolts, tire repair, washer	1,739.19	1,739.19
PP - 481	Langbank Co-op Assoc. Ltd. (EFT)				
	Mar 2024		Fuel	8,756.33	8,756.33
PP - 482	SARM (EFT)				
	PSIP24122--2		2024 PSIP Remove Wells & Plow	-34.70	
	CONV24-1223		2024 Annual Conv Registrations	832.50	
	RT2403-003		Respect Training - Selby	21.00	818.80
PP - 483	Town of Wapella (EFT)				

PROPOSED PAYMENTS

Payment #	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
	Apr-Jun 2024New	W&S Jan-Mar 2024 New Shop	215.00	
	Apr-Jun 2024old	W&S Apr-Jun 2024 Old Shop	215.00	430.00
PP - 484	Twin Auto & Ag Supply (EFT) 531304	Windex	44.18	44.18
			Total Proposed Payments:	45,482.58

Certified Correct This 17th day of April 2024

C Barrett

Cheryl Barrett - Chief Administrative Officer

Total AP: 72,315.57
C&D } Pay Period 7 & 8 19131.27
\$ 91,446.84

Cheque Reconciliation Report

For Period End Dates:

17Mar2024 to 13Apr2024

<u>Entry Type</u>	<u>Employee</u>	<u>Department</u>	<u>Pay Group</u>	<u>Run No.</u>	<u>Period End Date</u>	<u>Cheque or Voucher #</u>	<u>Cheque Date</u>	<u>Amount</u>	<u>Status</u>
Deposit	234001	530	530	07	30Mar2024	2407	04Apr2024	258.97	Open
Deposit	227001	510	510	07	30Mar2024	2407	04Apr2024	2278.96	Open
Deposit	413001	530	530	07	30Mar2024	2408	04Apr2024	1995.18	Open
Deposit	526001	530	530	07	30Mar2024	2409	04Apr2024	2053.35	Open
Deposit	612001	530	530	07	30Mar2024	2410	04Apr2024	1995.18	Open
Deposit	135001	530	530	07	30Mar2024	2411	04Apr2024	603.52	Open
Deposit	227001	510	510	08	13Apr2024	2408	18Apr2024	2153.92	Open
Deposit	234001	530	530	08	13Apr2024	2408	18Apr2024	36.08	Open
Deposit	135001	530	530	08	13Apr2024	2408	18Apr2024	1712.40	Open
Deposit	413001	530	530	08	13Apr2024	2409	18Apr2024	1995.18	Open
Deposit	526001	530	530	08	13Apr2024	2410	18Apr2024	2053.35	Open
Deposit	612001	530	530	08	13Apr2024	2411	18Apr2024	1995.18	Open
Report Summary									
Outstanding Deposits:		19131.27	(12)						
Total:		19131.27	(12)						